

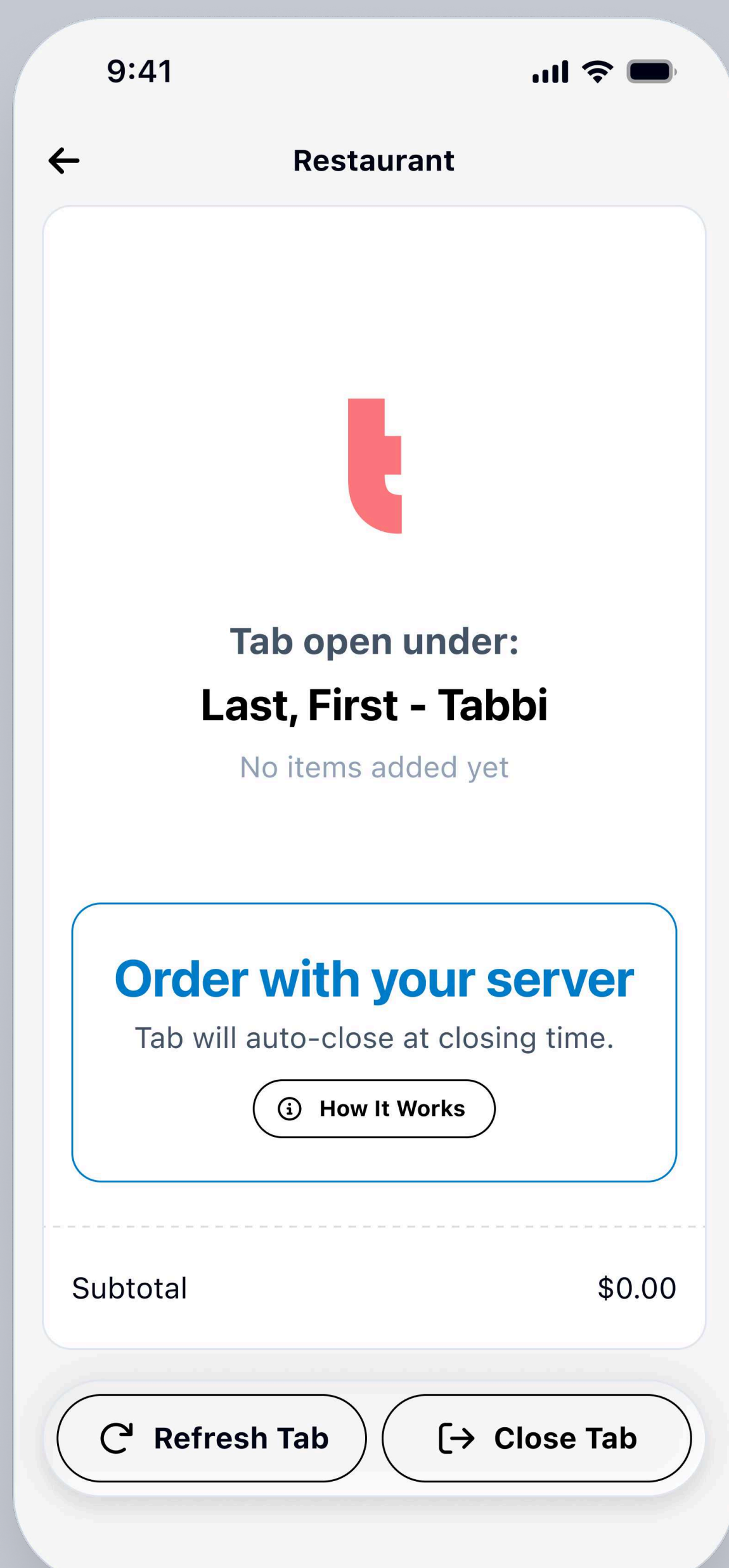
Staff Training Guide

- Customer opens a preauthorized tab on their phone.
- Tab appears on your POS under “All Checks.”
- Assign the check to an employee, and transfer to a bar seat or table.
- Take the customers order, and input into POS like normal.

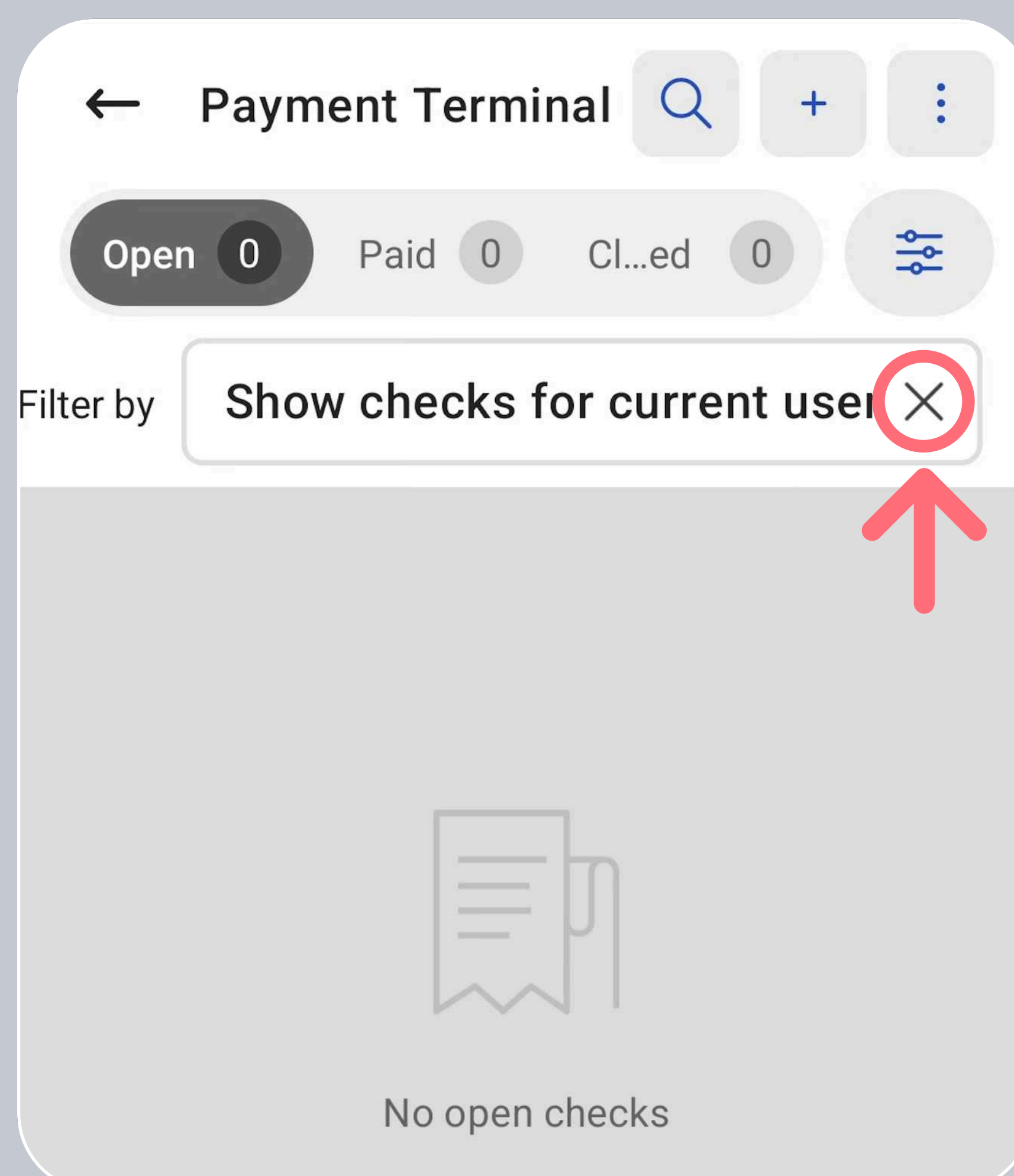
Customers DO NOT order on Tabbi!

- Customer tips & pays on their phone, and the tab disappears.
- Tabs left open auto-close at closing time with 20% gratuity.

1 Customer opens a tab from their phone

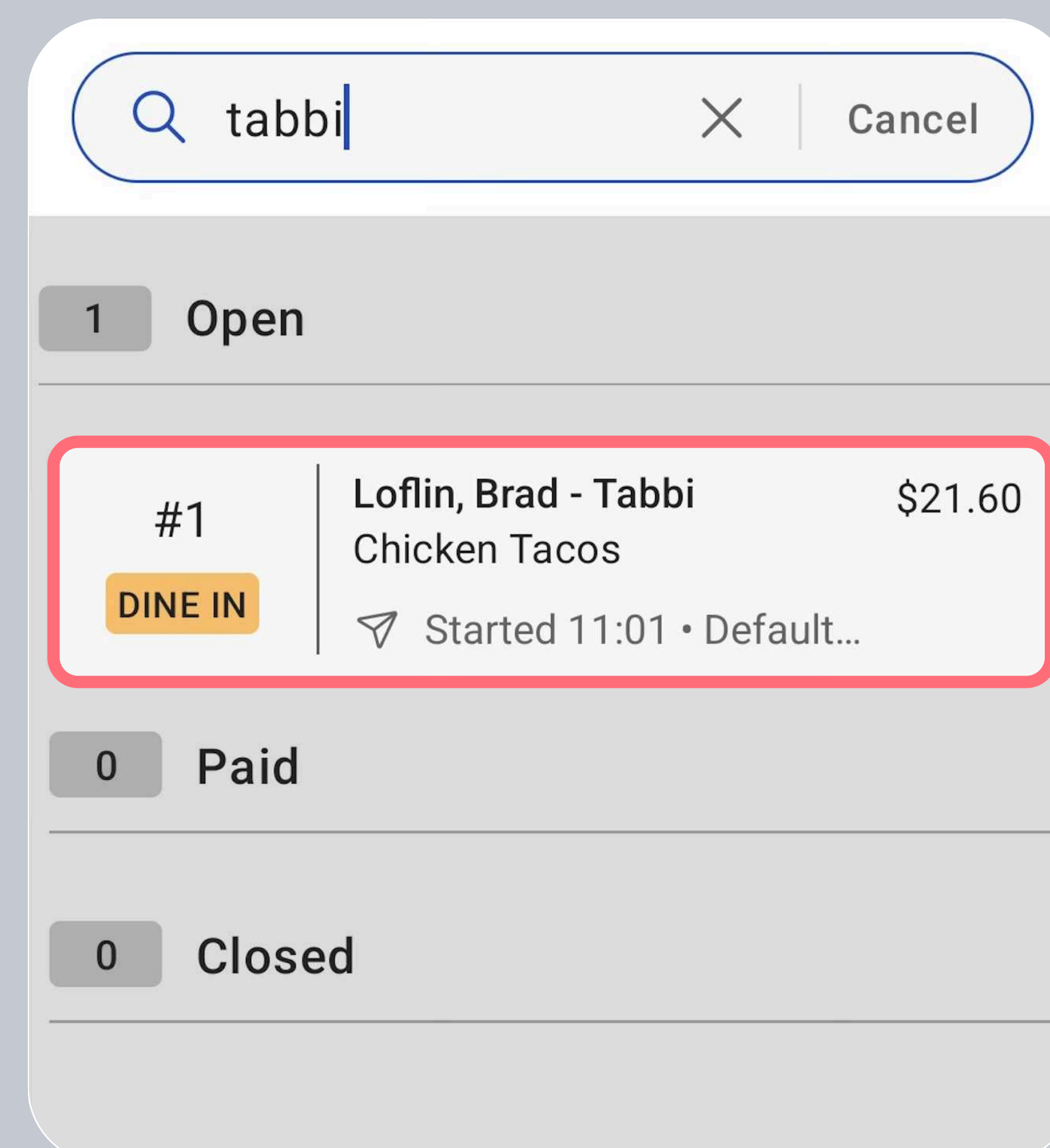


2 Tab appears on POS: Last, First - Tabbi



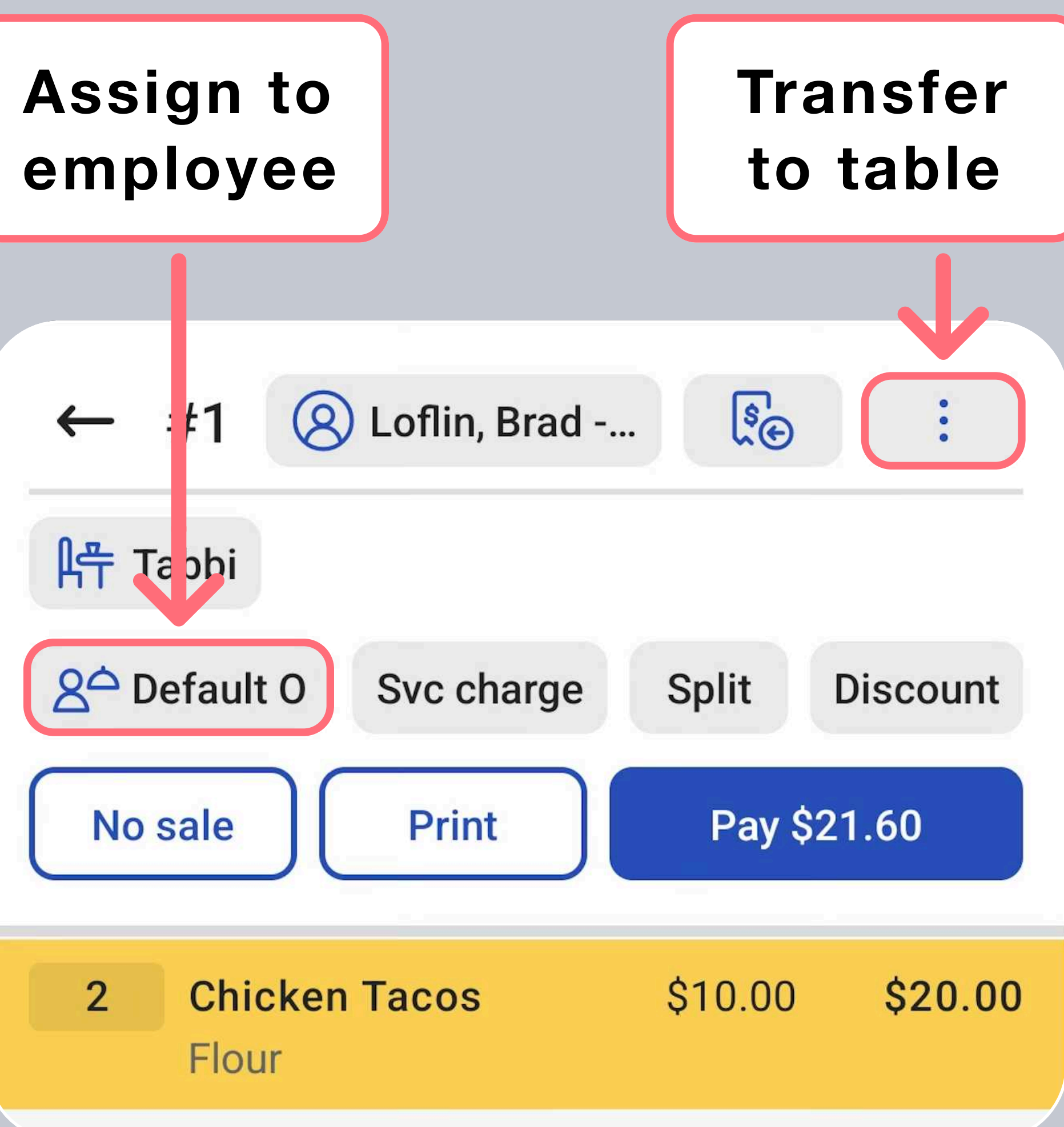
Go to “All Checks” & clear “Me” filter

3 Search by customer last name or “tabbi”

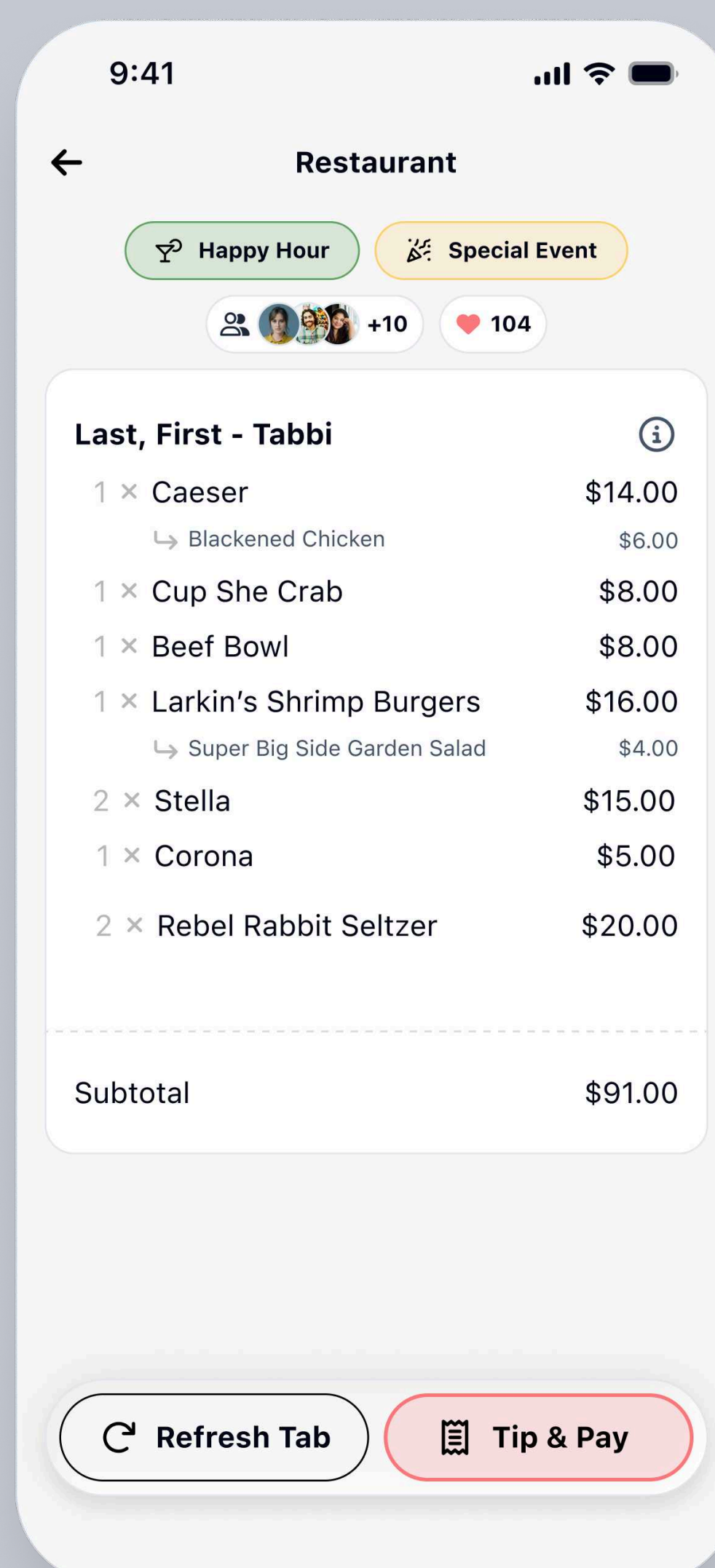


Update tab as usual

4 Assign to employee & transfer to table

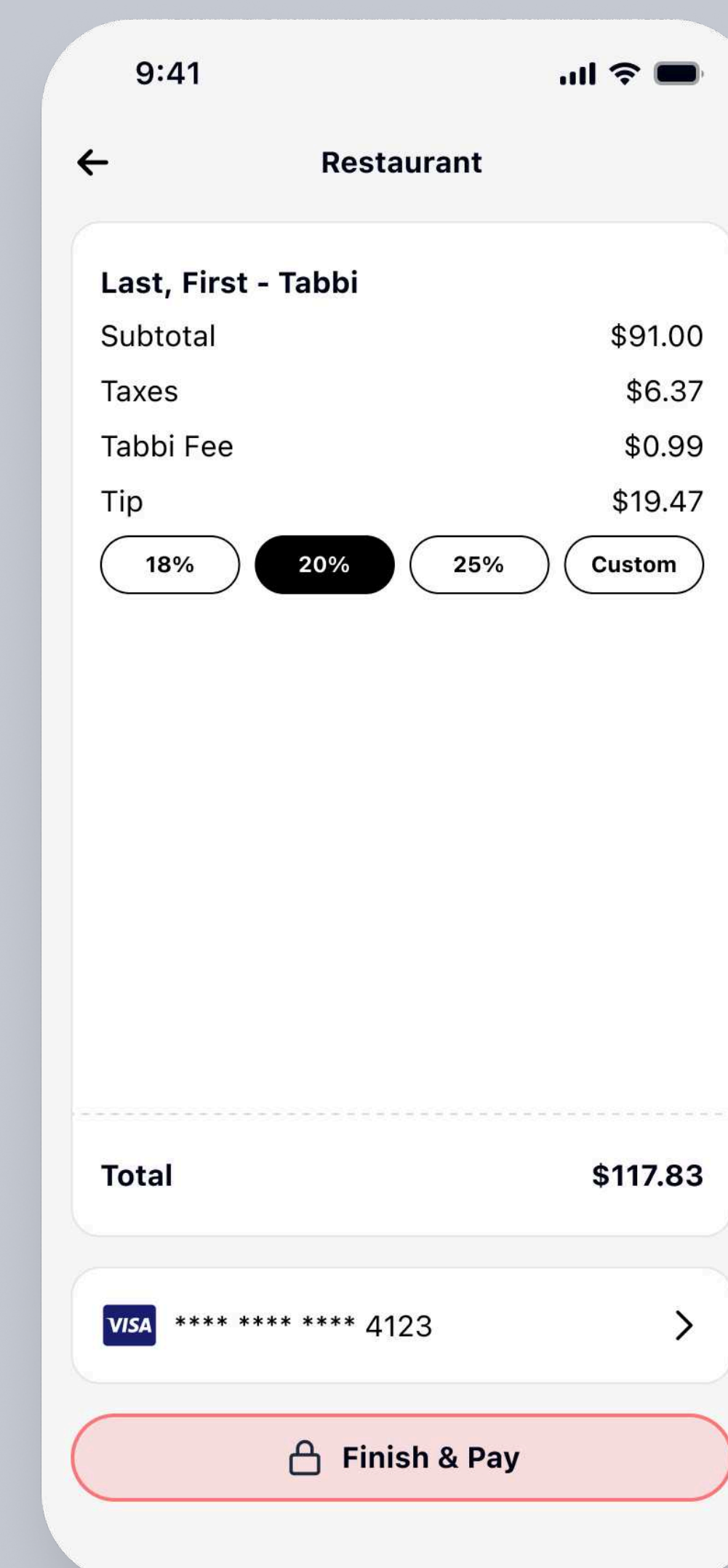


5 Take customers order and add items



Customers DO NOT order on the app!

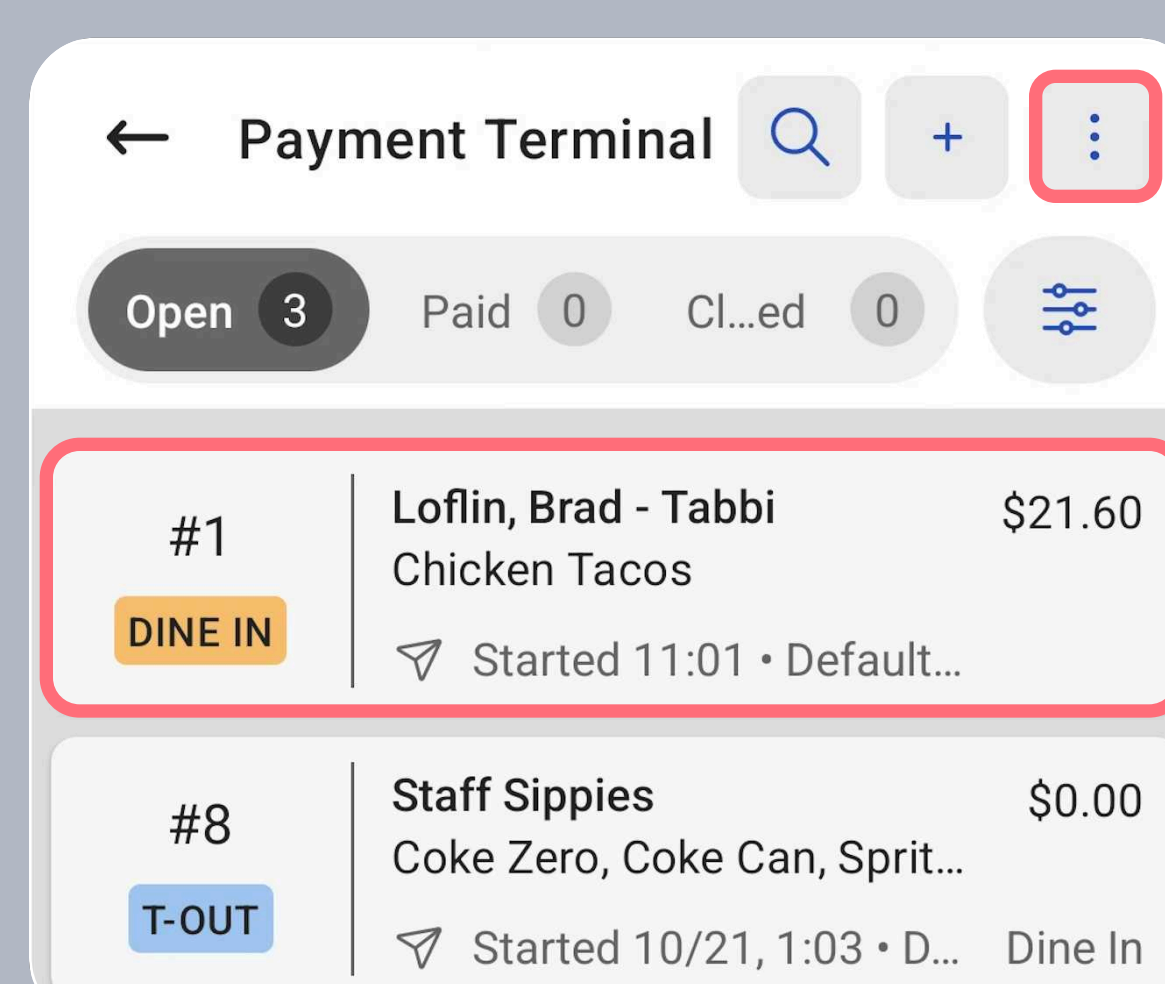
6 Customer tips & pays from phone



Tabs left open auto-close with a 20% tip

★ Combining Two Checks

If a customer tells you they have Tabbi after you've created a ticket, simply combine the tabs.



Combine checks

Tabbi tab **FIRST**

Then the tab you want to combine